

## PREPARING YOUR COLLECTION

To prepare your collection for evaluation, you can complete these simple organizational steps first to make your visit as quick and smooth as possible.

### Coins:

- DO NOT clean any coins in any way.
- Sort Canadian Silver coins into the following groups: 1966 and older, 1967, 1968 and by denomination.
- Sort US coins by denomination. Separate any silver coins prior to 1964 and all gold coins.
- Sort world coins by country, separating any gold coins.
- Do not open original bank rolls.
- Bring any relevant paperwork (appraisal information, certificates, receipts) if available.

### Bank Notes:

- DO NOT iron, press or clean the note in any way.
- Sort Canadian bank notes by year first, then denomination.
- Do not use paper clips or rubber bands to organize bank notes, but use rigid card board or plastic to keep notes from bending during transit.
- Bring any relevant paperwork (appraisal information, certificates, receipts) if available.

### Mint Products:

- Organize similar Mint Products together (proof sets, cased dollars, etc.)
- Bring all original packaging and certificates if available.

### Jewellery:

- Sort jewellery by type. Keep chains untangled and match earrings if possible.
- Do not attempt to break out precious stones that may add more value to the item.
- Bring any relevant paperwork (appraisal information, certificates, receipts) if available.

### Silver Items:

- Keep flatware in original case if available.
- Do not use rubber bands on any silver item.
- Remove items clearly marked EP (Electroplated), or any form of this marking – EPN, EPNS, EP Lead, EP Brass, EP Copper, etc. We do not purchase electroplated silver.

We thank you for following these simple steps to assist in expediting your evaluation. If you have any questions, please call or email us to assist you with your collection.